

UNIVERSITY CENTER FOR THE PERFORMING ARTS

2010 SUMMER SESSION ENROLLMENT FORM

Student Name: _____ Phone: home _____ cell _____
 Address: _____ City: _____ Zip: _____
 Age & D.O.B.: _____ School & Grade: _____ Medical or Behavioral Concerns: _____
 Mother's Name: _____ Father's Name: _____
 Email: _____ Emergency Contact: _____ Phone: _____

CLASS	DAY	TIME	INSTRUCTOR

New student: Yes No
 If no, what year and semester?

Referred by: _____
Other: _____

Total # Classes Weekly: _____

Payment Options:

Cash / Check# _____ Visa/Mastercard _____ exp. ____/____
(Circle One) (Circle One)

I HAVE READ AND AGREE TO THE POLICIES STATED BELOW:

SIGNATURE (Parent/Guardian): _____ **DATE:** _____

Detach and keep for your records
UCPA SCHOOL POLICIES

1. TUITION IS NON-REFUNDABLE regardless of any circumstances.
2. The UCPA reserves the right to transfer a student to a more appropriate class based on their level, age and ability upon teacher recommendation. If a placement/trial class is recommended, enrollment will be pending teacher approval. If a class is not appropriate for a student, they will not be admitted.
3. The UCPA reserves the right to cancel class due to insufficient enrollment. Students will be transferred to another class.
4. The UCPA shall not be liable for class cancellation due to acts of God, acts of terror, war, flood, fire or hurricane.
5. The UCPA shall not be liable for any theft or loss incurred in our building or parking lot area.
6. The UCPA is not responsible for any injury that may occur in class or anywhere on our premises and shall be held harmless should any injury occur while on the premises. The UCPA shall not be held responsible for any student who leaves the UCPA building without parental consent.
7. Students should arrive 10 minutes before class and be picked up immediately following their classes. There will be no adult supervision for students left unattended after their class has ended.
8. Dance and theater classes require substantial amounts of physical energy, effort and varied body movements. Students who question their ability to handle such activity must consult with a physician prior to enrolling.
9. Proper dance attire and/or UCPA school uniform is required for all dance classes-NO EXCEPTIONS. This includes hair being neatly secured and in a proper bun for all ballet classes. Students improperly dressed will be asked to sit out. Please inquire about specific uniform requirements for each class.
10. Make-ups for missed classes are offered, but must be made during the session in which they were missed. MAKE-UP CLASSES WILL NOT BE TRANSFERRED TO A FUTURE SEMESTER, NOR WILL A CREDIT BE GIVEN.
11. Students discontinuing class for any reason must notify the office in writing or you will be responsible for any remaining tuition balance.
12. If you need to speak with your child's teacher, please make an appointment to speak with them apart from class time. Teachers are unable to take away from class time to speak with parents.
13. PARENTS AND FRIENDS ARE NOT PERMITTED TO SIT IN DURING ANY CLASS. It is distracting to the students and teachers. Parents and guests will be invited to attend the last class of the session.
14. The UCPA reserves the right to dismiss any student who is disruptive in class. Appropriate language and behavior is expected from all students and parents. Adults and children behaving inappropriately will be asked to leave the premises.
15. Checks returned for any reason are subject to a \$30.00 fee.

For any other questions or concerns, please call the UCPA office at 954-475-3000.